## Office of the Principal Pandit Neki Ram Sharma Government College, Rohtak Memo No - 685 ORDER

Considering the upcoming NAAC visit to the college on June 13th and 14th, 2023, all teaching and non-teaching staff are required to be present at the college from 9am to 5pm or until all necessary work has been completed, Sunday included. It is mandatory for all staff members to record their attendance in both the attendance register and the biometric machine. The College will operate according to its regular schedule, and there are no scheduled vacations until June 14th, 2023.

PrincipaR16 2023