

PT. N.R.S.GOV.T.COLLEGE, ROHTAK

CONTRACT (2023-25)

College Canteen

- ▶ Applications on prescribed Performa are invited from the eligible service provider having experience of **not less than 3 years** in the preceding eight years i.e., **2015-23** after being registered with the department of Food and Drug administration Haryana.
- ▶ He/ She must possess license issued for running club/canteen/restaurant/cafe only. No other license will be acceptable.
- ▶ The above tender is meant for running a Canteen for the period of **TWO years** from the date of allotment
- ▶ The tender form should reach in the office of the undersigned by **06.05.2023 up to 03.00 PM** under all circumstances.
- ▶ Tenders shall be opened on **08.05.2023 at 02.00. PM**
- ▶ In the event of office being closed on the last day of receipt of bid or opening of bid as the case may be the bid will be received/opened on the next working day at the same time and venue.
- ▶ The allotment for contracts shall be decided after interviewing the contractors personally and also by considering their experience.

Each applicant will submit Two separate sealed envelopes A and B (both put in a bigger sealed envelope)

- A Technical Bid (For Qualification)**
- B Financial Bid (For quoting the rent per month)**

Envelope-A: For Technical bid, sealed marked clearly as "A" including EMD of Rs. 20,000/-

Envelope-B: For Financial bid, sealed cover marked clearly as "B"

Participation in financial bid shall be allowed only to that contractor who fulfils the conditions of Technical Bid.

- ▶ Prescribed Performa can be obtained from the college office during working hours by paying Rs. 500/- (Non refundable)
- ▶ Applications received after due date and time shall not be considered/entertained.
- ▶ The undersigned reserves the right to accept/reject any tender without assigning any reason. Any legal matter will be dealt with in the jurisdiction of Rohtak.
- ▶ Present all original documents at the time of bid.
- ▶ Applicant is required to be present on the day of bid. If the applicant is unable to be present due to some genuine reason then some authorized person having authority letter must be present on behalf of the applicant.
- ▶ The terms and conditions related to contract are attached

Principal

Technical Bid Performa (A)

1. Name of the Bidder : _____
2. Gender (Male/Female) : _____
3. Age : _____
4. Aadhar Number : _____
5. Complete Address : _____
6. Mobile Number : _____
7. Registration No of firm : _____
8. License No. : _____
(From Department. of food and drug administration, Haryana)
9. Pan No : _____
10. Experience : _____
11. Email ID : _____
12. EMD of Rs 20000 (Twenty thousand only) favouring Principal Pandit Neki.Ram.Sharma. Government College Rohtak DD No _____ name of Bank _____ Branch _____ Date _____

► The following documents will be attached with the Technical bid.

1. Aadhar Card
2. Pan Card
3. Registration Proof
4. Certificate/License from the department of Food and Drug Administration Haryana.
5. No objection Certificate from the office of Superintendent of Police, Rohtak(not older than 3 months)
6. Experience Certificate of running club/canteen/restaurant/cafe
7. Demand Draft of Rs. 20000 /- of EMD drawn in the favour of Principal Pt. N.R.S. Govt. College Rohtak.
8. Each page of the tender document should be signed in token of acceptance of terms and condition of the tender.

Date:
stamp

Signature of the applicant with

Financial Bid Performa (B)

I hereby offer my bid for the rent of college canteen as follows.

My rent will be Rs..... (In Words_____) **per month** for the Period 2023-25. The above offer of the rent is exclusive of water and electricity charges.

Date:
stamp

Signature of the applicant with

- ▶ **The quoted rate should not be less than Rs. 8000/-(Eight Thousand)**
- ▶ The rent will be in Indian rupee only
- ▶ The rent will be quoted in whole rupee only, fraction of rupee will not be considered
- ▶ The tender will be awarded to the bidder quoting the **highest** monthly rent which is subject to the fulfillment of other terms and conditions of the tender.
- ▶ In case rates quoted by the bidders are same the decision will be taken by draw of lots in the presence of participants and committee members.

PT.N.R.S.GOV.T.COLLEGE, ROHTAK

Terms and condition for college canteen contract

Water Charges : Rs. 500 per month.

Electricity Charges: As per actual usage by meter / sub meter at the rate of RS. 9/- per unit

Security: (Refundable without interest) : Rs. 40000 /-(Only for successful bidder)

Earnest Money Deposit (EMD) Rs. 20000 /-(Every Bidder)

EMD for the canteen allottee/successful bidder will be treated as security money and will only be refunded after the completion of contract. For the rest it will be refundable.

1. Bidder must be registered with the department of Food and Drug administration Haryana. He/ She must possess license issued for club/canteen/restaurant/cafe only. No other license will be acceptable.
2. The applicant should have experience of not less than 3 years in the preceding eight years i.e., 2015-23 after being registered with the department of Food and Drug administration Haryana.
3. The applicant must also obtain N.O.C. (No Objection Certificate) issued from the office of the Superintendent of Police, Rohtak.(Not older than 3 month)
4. Bidder must have a valid Aadhar Card and PAN Card.
5. Financial Bid of only those bidders will be opened who qualifies the technical Bid.
6. Tenders will be opened only of that Bidders/representative who is present at the time of opening of tenders.
7. No Bidding will take place on the spot at the time of opening of tenders. Only quoted highest qualified bid will be accepted subject to fulfill the other conditions.
8. The college principal may also add any other condition keeping in view the welfare of the college/students if he so desires.
9. The principal along with the canteen committee reserves the right to accept or reject any of the proposals made by the bidder.
10. It is also stipulated that there should not be any complaints against the canteen's functioning(**discipline, quality of food etc.**) during the period of its contract. Else the principal along with the canteen committee has the right to suspend/terminate the canteen contract.
11. The contractors will provide/prepare the food as per the guidelines issued by the state government from time to time
12. The college will provide only building structure. All utensils, furniture and other related items will be of the Vendor.
13. There should be sufficient furniture for at least 100 students and 25 staff members at one time.

14. **The advance rent of 3 months (1st quarter) must be paid at the time of awarding of the contract. Rent for next quarters must be deposited one week before the completion of previous quarter**
15. In case of non-payment of rent on the due date, a penalty at the rate of Rs. **100/- per** day will be charged for the period of default.
16. Security will be refunded at the end/final settlement of the account.
17. Contractor will vacate the premises at the end of the period of the contract.
18. Sub Meter to be installed by the contractor at his own cost.
19. The contractors will be responsible for maintaining cleanliness and hygienic conditions of the space allotted and its surroundings. (Clean the canteen at least 3 times a day)
20. Contractor will not sell any other item not approved by the competent authority.
21. In case of breach of any of the items or conditions of the contract, the contract will be terminated and the security will be forfeited.
22. On the spot no document will be considered.
23. Norms of Swachhta Bharat Abhiyan should be followed.
24. The contractor **shall not sublet** the contract to any other vendor. Similarly no part of the menu/item agreed upon shall be sublet to any other party.
25. After allotment the contractor should provide detail of employee working in the canteen along with identification and residential proof and copy of their aadhar card.
26. Submission of more than one bid by a bidder in response to this tender will render the bid liable for rejection.
27. The contractor has to arrange water tank at his own expenses if water crises occur in the college.
28. The contractor shall be responsible for the payment of GST if applicable to the concerned government department. He should provide a duplicate copy of the GST receipt to the college.
29. The contractor shall settle and pay all municipal and other taxes, if any to the concerned authority.
30. NO child labour will be employed by the contractor under any circumstances.
31. The contractor will provide the items at the rate mentioned in the rate list which is duly approved by the college canteen and which is annexed herewith.
32. The rates of any new item will be decided by the contractor in consultation with the canteen committee and the rates should be duly approved by canteen committee. Rate list is to be displayed on the notice board of the canteen.
33. The Contractor will install fire fighting equipment in the kitchen as per fire regulation and keep the premises harmless and indemnified against any damage arising on account of fire theft or negligence on the part of contractor.
34. The canteen will function on all days of the week except Sunday and Gazetted Holiday. The canteen may be closed during exam hours if indiscipline occurs. However the canteen shall remain open on Sunday/vacations/holidays as per the requirement of the college.
35. The amount of security, EMD and advance rent will not be refunded in case successful bidder fails to provide the services and your contract will be cancelled and new tender will be issued.

36. In case the college remains close due to unavoidable circumstances (i.e corona and other) and the canteen is also not in operation then the period of tender will extend for the closing period with the permission of competent authority.

Signature of the Applicant

LIST OF FOOD ITEMS WITH RATE

| Sr. No. | Name of food items | Price in figures | Price in words |
|---------|--|------------------|----------------------|
| 1. | Tea per cup 150 ml | 10 /- | Rs. Ten only |
| 2. | Special tea per cup 150 ml | 15 /- | Rs. Fifteen only |
| 3. | Hot coffee per cup 150 ml(not from vending machine) | 20 /- | Rs. Twenty only |
| 4. | Cold coffee per glass (Regular) | 30 /- | Rs. Thirty only |
| 5. | One Samosa (100gm) with sauce | 15 /- | Rs. Fifteen only |
| 6. | One Samosa with Chole (100 gm +75 gm) | 30 /- | Rs. Thirty only |
| 7. | One Bread pakora (100 gm) | 15 /- | Rs. Fifteen only |
| 8. | One Veg. burger (100 gm) | 20 /- | Rs, Twenty only |
| 9. | One Potato patties | 10 /- | Rs, Ten only |
| 10. | Plane Masala Maggie (70 gm) | 25 /- | Rs. Twenty Five only |
| 11. | Veg. Masala Maggie | 30 /- | Rs. Thirty only |
| 12. | Veg Chowmein plate | 30 /- | Rs. Thirty only |
| 13 | Finger chips plate (150gm) | 30/- | Rs. Thirty only |
| 14. | Spring roll (150gm) | 40 /- | Rs. Forty only |
| 15. | Veg. sandwich | 15 /- | Rs. Fifteen only |
| 16. | Grilled Sandwich | 50/- | Rs. Fifty only |
| 17. | Bread roll per piece | 15 /- | Rs. Fifteen only |

| | | | |
|-----|--|----------------------------|--|
| 18. | Honey chilly potato(150gm) | 50/- | Rs. Fifty only |
| 19. | Idli sambar (per plate 2 pieces) | 30 /- | Rs. Thirty only |
| 20. | Wada sambar (per plate 2 pieces) | 30 /- | Rs. Thirty only |
| 21. | One masala dosa with sambar & sauce | 50 /- | Rs. Fifty only |
| 22. | Uttapam with sambar & sauce | 50 /- | Rs. Fifty only |
| 23. | Tikki with sauce 2 pieces | 30 /- | Rs. Thirty only |
| 24. | One tikki with chole | 30 /- | Rs. Thirty only |
| 25. | Chole bhature(2 pieces) | 30 /- | Rs. Thirty only |
| 26. | Poories 4 with aloo/chole | 30 /- | Rs. Thirty only |
| 27. | Rice with chole/rajmah/dal/curry(250 gm) | 30 /- | Rs. Thirty only |
| 28. | Veg thali (4 roti,dal subj rice,,ratia salad) | 70 /- | Rs. Seventy only |
| 27. | Two stuffed parantha with butter | 30 /- | Rs. Thirty only |
| 28. | Curd (100 gm.) | 20 /- | Rs. Twenty only |
| 29. | Gulab jamun2 pieces | 30 /- | Rs. Thirty only |
| 30 | Pastry for different flavours | 10/-,15/-, 20/-,25/- | RS. Ten/fifteen/twenty/twenty five |
| 31. | Branded items like wafers ,cold drinks, water ice cream, juice, namkeen, biscuits etc. | Not more than MRP | |

PRINCIPAL