

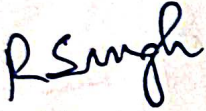
Office of the Principal, Pt. Neki Ram Sharma Government College, Rohtak

Memo No.: PTNRS/GCR/2026/ 4567

Dated: 08/09/2026

CIRCULAR

All concerned teachers whose Senior Scale/Selection Grade/PB-4/Professor Scale is due as on date are hereby directed to submit two complete sets of their API documents, duly verified by the API Committee in accordance with the latest rules, guidelines and instructions issued by the Department of Higher Education, Government of Haryana, to Mrs. Krishna, Deputy Superintendent, Room No. 103, for onward submission to the Director General Higher Education, Haryana, Panchkula. It shall be the sole responsibility of the concerned teacher to ensure timely submission of the complete and duly verified set(s) of API documents in all respects. No responsibility shall be assumed by the office for any delay arising on account of late submission, incomplete documentation, or any deficiency/shortcoming in the documents submitted by the concerned teacher.



**Coordinator
(NAAC/IQC/API)**



Principal

Copy to:

1. All Heads of Departments/teachers for information and necessary action
2. NAAC/IQAC/API Committee, for monitoring and record..
3. Notice Board/College Website.
4. Office copy

**Principal
Pt. NRS Govt. College
ROHTAK**