

Office of the Principal, Pt. N.R.S. Govt. College, Rohtak

Ref. No. PTNRS/GCR/2026/4308

Date: August 17, 2026

Office Order

IQAC meeting will be held on 17/08/2026 from 12:30 pm to onwards at Principal office. All the members are requested to attend the meeting at the scheduled time. The agenda is as under:

1. Organisation of a college-level workshop on NIRF.
2. Review of the Student Satisfaction Survey for AY 2025-26 and identification of areas for improvement.
3. Preparation and implementation of a department-wise activities calendar.
4. Organisation of Parent-Teacher Meeting and review of student progress.
5. Preparation and submission of AQAR for the academic year 2025-26.
6. Preparation and maintenance of departmental records for NAAC/IQAC.
7. Promotion of research, publications, patents and research proposals.
8. Encouragement of faculty participation in FDPs, workshops, seminars and conferences.
9. Promotion of student participation in seminars, conferences, competitions and research activities.
10. Review of student mentoring and mentor-mentee system.
11. Strengthening of career counselling, placement and competitive-examination guidance.
12. Alumni engagement and strengthening of Alumni Association activities.
13. Industry/institutional linkages and MoUs with reputed institutions.
14. Improvement of ICT-enabled teaching and digital learning resources.
15. Initiatives related to environmental sustainability, green campus and energy conservation.
16. Review of student grievance redressal and anti-ragging measures.
17. Promotion of NSS, NCC, sports, cultural and extension activities.
18. Development of institutional best practices and documentation of success stories.
19. Preparation of Academic and Administrative Audit (AAA) and follow-up action.
20. Improvement of website, social media and public disclosure of institutional activities.
21. Planning of skill-development, value-added and certificate courses for students.
22. Review of action taken on previous IQAC meeting decisions.
23. Review of scholarship schemes and timely disbursement of scholarship benefits to eligible students.
24. Awareness and sensitisation regarding POSH (Prevention of Sexual Harassment) provisions and related institutional mechanisms.
25. Review of UGC guidelines, regulations and compliance requirements applicable to the college.
26. Planning and organisation of the Annual Function and other major institutional events.

27. Planning and coordination of educational/college tours for students to enhance experiential learning.
28. Review of the implementation of government and UGC scholarship schemes and measures to facilitate student applications.
29. Strengthening awareness among students and staff regarding UGC notifications, academic regulations and welfare initiatives.
30. Review of arrangements for student safety, discipline and effective implementation of POSH-related provisions.

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Principal
Pt. NRS Govt. College
ROHTAK

Office of the Principal, Pt. N.R.S. Govt. College, Rohtak

Minutes of IQAC Meeting

Ref. No. PTNRS/GCR/2026/4309

Date: August 17, 2026

The meeting of INTERNAL QUALITY ASSURANCE CELL (IQAC), Pandit Neki Ram Sharma Government College, Rohtak, for the academic year 2026-2027 was held in the Principal's office on 17/08/2026 at 12:30 pm. The meeting was chaired by respected Principal Dr. Surender Sangwan. Dr Ravinder Singh, IQAC coordinator delivered the welcome address to the Principal and the member of IQAC. The matters listed on the agenda were discussed, and it was unanimously resolved that all the Conveners/HoDs of various committees, cells, departments, and societies shall take necessary action for their effective implementation. They shall also ensure that reports of all activities are submitted **on a day-to-day basis in both hard copy and through the prescribed Google Form** for proper documentation and record-keeping.

The meeting adjourned at 2:30 p.m. after the vote of thanks by the coordinator.

Members Present:

Principal Dr. Surender Sangwan, Dr. Ajay Mann, Dr. Anil, Dr. KL Pruthi, Dr. Shelly, Dr. Ved Parkash, Dr. Sandeep Bhar, Dr. Deepak Vats, Dr. Sanjay Dangi, Mr. Hamit, Dr. Varun, Mr. Deepak, Mrs. Krishna, Ms. Hiteshi Gahlawat, Dr Ravinder Singh

Special Invite:

Dr. Kuldeep Malik

Sr. No.	Agenda	Resolution
1	Organisation of a college-level workshop on NIRF.	Organise a college-level workshop on NIRF to familiarise faculty members with the NIRF framework, parameters, data requirements and submission process. Necessary steps for timely collection and compilation of institutional data were also discussed.
2	Review of the Student Satisfaction Survey for AY 2025-26 and identification of areas for improvement.	The Student Satisfaction Survey for AY 2025-26 was reviewed. The suggestions and feedback received from students were discussed, and take necessary measures for improvement in teaching-learning, academic support and student services.

3	Preparation and implementation of a department-wise activities calendar.	It was resolved that all departments shall prepare a department-wise activities calendar covering academic, co-curricular, extracurricular and extension activities. The calendar shall be coordinated at the institutional level for effective implementation and documentation.
4	Organisation of Parent-Teacher Meeting and review of student progress.	Organise a Parent-Teacher Meeting to discuss students' academic progress, attendance, participation and overall development. Departments were advised to maintain proper records of the meeting and suggestions received from parents.
5	Preparation and submission of AQAR for the academic year 2025-26.	Initiate the preparation of AQAR for the academic year 2025-26. All concerned departments and committees were directed to provide the required data and supporting documents within the stipulated timeline for timely submission.
6	Preparation and maintenance of departmental records for NAAC/IQAC.	It was resolved that all departments shall systematically prepare and maintain updated records of academic, research, extension, student-support and other activities for NAAC/IQAC purposes. Proper documentation and timely submission of records shall be ensured.
7	Promotion of research, publications, patents and research proposals.	The members discussed measures for strengthening research activities in the college. Faculty members were encouraged to undertake research projects, publish quality research papers, file patents and submit research proposals to appropriate funding agencies.

8	Encouragement of faculty participation in FDPs, workshops, seminars and conferences.	Encourage faculty members to participate in FDPs, workshops, seminars, conferences and other professional-development programmes. Faculty members were advised to share the knowledge and best practices acquired through such programmes.
9	Promotion of student participation in seminars, conferences, competitions and research activities.	Provide students with greater opportunities to participate in seminars, conferences, competitions, quizzes, research activities and other academic events to enhance their knowledge, skills and overall development.
10	Review of student mentoring and mentor-mentee system.	The mentor-mentee system was reviewed and strengthen regular interaction between mentors and students. Mentors were advised to maintain proper records and provide academic, career and personal guidance wherever required.
11	Strengthening of career counselling, placement and competitive examination guidance.	Strengthen career counselling and placement activities and provide students with guidance regarding competitive examinations and career opportunities. Workshops, expert lectures and counselling sessions may be organised as required.
12	Alumni engagement and strengthening of Alumni Association activities.	Strengthen engagement with alumni and encourage their active participation in institutional development. Alumni may be invited for lectures, mentoring, career guidance, networking and other academic and developmental activities.
13	Industry/institutional linkages and MoUs with reputed institutions.	Explore opportunities for collaboration with reputed academic institutions, industries and other organisations through MoUs and collaborative activities for enhancing academic exposure, internships, training and research opportunities.

14	Improvement of ICT-enabled teaching and digital learning resources.	Promote the effective use of ICT-enabled teaching facilities, smart classrooms, digital boards, presentations, e-content and other digital resources to enhance the teaching-learning process.
15	Initiatives related to environmental sustainability, green campus and energy conservation.	Undertake initiatives for promoting environmental sustainability, energy conservation and a green campus. Activities such as plantation drives, waste management, energy-saving practices and environmental awareness programmes shall be encouraged.
16	Review of student grievance redressal and anti-ragging measures.	The existing arrangements for student grievance redressal and prevention of ragging were reviewed. ensure effective functioning of the concerned committees and create awareness among students regarding available mechanisms and institutional rules.
17	Promotion of NSS, NCC, sports, cultural and extension activities.	Encourage greater participation of students in NSS, NCC, sports, cultural and extension activities. Departments and concerned committees were advised to organise activities that contribute to students' personality development and social responsibility.
18	Development of institutional best practices and documentation of success stories.	Identify and develop effective institutional best practices and document successful initiatives undertaken by the college. The documented practices may be used for quality enhancement and NAAC/IQAC reporting.
19	Preparation of Academic and Administrative Audit (AAA) and follow-up action.	Undertake the Academic and Administrative Audit of the college as per the prescribed framework. The observations and recommendations arising from the audit shall be reviewed and necessary corrective measures shall be initiated.

20	Improvement of website, social media and public disclosure of institutional activities.	Ensure regular updating of the college website and appropriate social-media platforms with information regarding academic activities, achievements, notices, events and institutional initiatives for effective public disclosure.
21	Planning of skill-development, value-added and certificate courses for students.	Identify and introduce suitable skill-development, value-added and certificate courses based on students' academic and employability needs. Departments were encouraged to propose relevant courses and activities.
22	Review of action taken on previous IQAC meeting decisions.	The Action Taken Report of the previous IQAC meeting was reviewed. The members noted the progress made on the decisions taken earlier and resolved that pending matters shall be pursued by the concerned committees/departments for timely completion.
23	Review of scholarship schemes and timely disbursement of scholarship benefits to eligible students.	Review the status of various scholarship schemes and ensure that eligible students are provided necessary assistance for timely application and availing of scholarship benefits. Departments shall facilitate students wherever required.
24	Awareness and sensitisation regarding POSH provisions and related institutional mechanisms.	Strengthen awareness and sensitisation among students and staff regarding the provisions of POSH and the institutional mechanism for prevention and redressal of sexual harassment. Suitable awareness programmes shall be organised periodically.
25	Review of UGC guidelines, regulations and compliance requirements applicable to the college.	Regularly review relevant UGC guidelines, regulations, notifications and instructions and ensure their appropriate implementation at the institutional level. Concerned committees shall take necessary action wherever required.

26	Planning and organisation of the Annual Function and other major institutional events.	Initiate planning for the Annual Function and other major institutional events. A suitable committee shall coordinate the programme, including academic, cultural, logistical and other necessary arrangements.
27	Planning and coordination of educational/college tours for students to enhance experiential learning.	Organise educational/college tours at suitable locations to provide students with opportunities for experiential learning and exposure beyond the classroom. Necessary permissions, safety arrangements and academic objectives shall be ensured.
28	Review of implementation of government and UGC scholarship schemes and facilitation of student applications.	The implementation status of government and UGC scholarship schemes was reviewed. facilitate eligible students in completing applications, documentation and verification processes so that scholarship benefits can be availed within the prescribed timelines.
29	Strengthening awareness regarding UGC notifications, academic regulations and welfare initiatives.	Disseminate important UGC notifications, academic regulations and student welfare initiatives among faculty members and students through appropriate institutional channels. Necessary awareness programmes may also be organised.
30	Review of arrangements for student safety, discipline and effective implementation of POSH-related provisions.	The existing arrangements relating to student safety, discipline and POSH compliance were reviewed. strengthen awareness, monitoring and preventive measures and ensure that appropriate institutional mechanisms remain accessible to students and staff.