The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

AQAR *for the year (for example 2014-15)*

2017-18

1. Details of the Institution

1.1 Name of the Institution	Pandit Neki Ram Sharma Govt. College, Rohtak
1.2 Address Line 1	Behind Power House
Address Line 2	Delhi Road Rohtak
City/Town	Rohtak
State	Haryana
Pin Code	124001
Institution e-mail address	nrsrohtak@gmail.com
Contact Nos.	1262- 283190
Name of the Head of the Institution:	Mrs. Poonam Malik
Tel. No. with STD Code:	01262 -283190

Mobil   9896565500

Name of the IQAC Co-ordinator: Devender Sindhu

Mobile: 9466282100

IQAC e-mail address: iqacnrsgc@gmail.com

1.3 **NAAC Track ID** (*For ex. MHCOGN 18879*)   HRCOGN10890

1.4 **NAAC Executive Committee No. & Date:**
   (For Example, EC/32/A&A/143 dated 3-5-2004.   F.19.26/EC(SC-18)/DO/2016/23.2
   This EC no. is available in the right corner- bottom   Dated: 5/11/2016
   of your institution's Accreditation Certificate)

1.5 Website address: www. nrsgcrohtak.com

Web-link of the AQAR: www.nrsgcrohtak.com/AQAR/2017-18.DOC

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.do

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B+	77	**2004**	**5**
2	2nd Cycle	B++	2.76	**2016**	**5**
3	3rd Cycle	NA	NA	NA	NA
4	4th Cycle	NA	NA	NA	NA

1.7 Date of Establishment of IQAC: DD/MM/YYYY   01/07/2007

1.8 AQAR for the year *(for example 2010-11)* **2017-18**

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*
    i.   AQAR _____Not Applicable _____ _____(DD/MM/YYYY)
    ii. AQAR_____ _____ (DD/MM/YYYY)
    iii. AQAR_____ _____ (DD/MM/YYYY)
    iv. AQAR_____ _____ (DD/MM/YYYY)

1.10 Institutional Status

University   State **yes**   Central ☐   Deemed ☐   Private ☐

Affiliated College   Yes   Yes ☐   No

Constituent College   Yes ☐ No ☐

Autonomous college of UGC   Yes ☐   No ☐

Regulatory Agency approved Institution   Yes ☐   No ☐

(e.g. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ☐   Men ☐   Women ☐

                               Urban ✓   Rural ☐ Tribal ☐

Financial Status   Grant-in-aid ☐   UGC 2(f) ✓   UGC 12B ✓

                 Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ✓   Science ✓ Commerce ✓   Law ☐   PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐   Health Science ☐   Management ✓

Others (Specify)   COMPUTER SCIENCE

1.12 Name of the Affiliating University *(for the Colleges)*   Maharshi Dayanand University, Rohtak

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence   UGC-CPE

DST Star Scheme   UGC-CE

UGC-Special Assistance Programme   DST-FIST

UGC-Innovative PG programmes   Any other (*Specify*)   College of Excellence by GHE, Haryana

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers   08

2.2 No. of Administrative/Technical staff   02

2.3 No. of students   02

2.4 No. of Management representatives   0

2.5 No. of Alumni   01

2. 6 No. of any other stakeholder and

   community representatives   0

2.7 No. of Employers/ Industrialists   0

2.8 No. of other External Experts   0

2.9 Total No. of members   13

2.10 No. of IQAC meetings held

2   2

2.11 No. of meetings with various stakeholders: No.   Faculty

Non-Teaching Staff Students | 1+1 | Alumni | 1 | Others | NIL |

2.12 Has IQAC received any funding from UGC during the year?   Yes [ ]   No [✔]

If yes, mention the amount | Nil |

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | 2 | International | 0 | National | 0 | State | 0 | Institution Level | 3 |

(ii) Themes
| 1. 10 Days Yoga workshop for girls
  2. Orientation Programme for Students.
  3. 8 days workshop on Fine Ats and Painting. |

2.14 Significant Activities and contributions made by IQAC

- Social Responsibility.
- Development Programmes for Students.
- Environment Conservation.
- Stakeholders Participation.
- Cashless transaction

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Social Responsibility	• 02 Blood Donation Camps • Road safety Programme • Anti Drugs awaress Programmes
Development Programmes for Students	• Orientation Programmes • Career awareness Programmes • Personality development Programmes
Environment Conservation	• Plantation Festivals • Waste management awareness
Cashless transaction	• Promote cashless transactions

Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes ☐   No ☐ NO

Management ☐   Syndicate ☐   Any other body ☐

Provide the details of the action taken

NA

Part – B
Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	NA	NA	NIL	Nil
PG	02	01	NIL	NIL
UG	17	NIL	NIL	02
PG Diploma	NA	NIL	NIL	NIL
Advanced Diploma	NA	NIL	NIL	NIL
Diploma	NA	NIL	NIL	NIL
Certificate	NA	NIL	NIL	NIL
Others	NA	NIL	NIL	NIL
Total	19	01	NIL	02

Interdisciplinary	NIL	NIL	NIL	NIL
Innovative	NIL		NIL	NIL

1.2   (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
      (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	19
Trimester	NA
Annual	NA

1.3 Feedback from stakeholders*   Alumni [1]   Parents [--]   Employers [--]   Students [3]
   (On all aspects)

   Mode of feedback   :   Online [   ]   Manual [   ]   Co-operating schools (for PEI) [   ]

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

   Revision and update of syllabi carried out at University level

1.5 Any new Department/Centre introduced during the year. If yes, give details.

   Not applicable

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
107	40	67	NIL	NIL

2.2 No. of permanent faculty with Ph.D.   [53]

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	-	NIL	NIL	NIL	NIL	NIL	70

2.4 No. of Guest and Visiting faculty and Temporary faculty   [86]   [   ]   [   ]

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	00	05	Nil
Presented papers	32	92	Nil
Resource Persons	00	00	02

2.6 Innovative processes adopted by the institution in Teaching and Learning:

❖ Smart class rooms for better learning.

❖ Intra class competitions, Group discussion, case study are conducted.

❖ Internet facilities, computer labs.

❖ Well -equipment Language lab facility for students.

❖ Workshops, seminars, field visits, Special lectures are organized in every semester.

❖ Presentations and seminars are encouraged.

❖ Tutorial groups are constituted in every session, every student has a tutor for academics, career and mental support.

❖ Extra- curricular activities are encouraged.

❖ Lab manuals are provided to students.

2.7 Total No. of actual teaching days
     during this academic year

     182

2.8 Examination/ Evaluation Reforms initiated by
      the Institution (for example: Open Book Examination, Bar Coding,
      Double Valuation, Photocopy, Online Multiple-Choice Questions)

Examination/ Evaluation Reforms initiated by the Institution

➢ Regular monthly tests are conducted.

➢ Group discussions and Inter- class quiz contests are conducted.

➢ Paper presentation and seminars are conducted.

➢ Tutorials are regularly conducted.

➢ Evaluation work is carried out throughout the semesters.

2.9 No. of faculty members involved in curriculum
     restructuring/revision/syllabus development
     as member of Board of Study/Faculty/Curriculum Development workshop

No. of faculty	Member of Board of Study	Curriculum Development workshop
	02	02

2.10 Average percentage of attendance of students   80%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Sc. N.M Programme	1071	--				54-14
B.Sc. Med. Programme	655	---				54.14
B.Com. Programme	472	0.21				56.24
BBA Programme	151	1.32				65.87
B.A Programme	1744	0.22				43.53
BCA Programme	375	--				26.21
M.A. Geography	74	2.70				54.06
M.Sc. Physics	80	1.25				51.04
B.Sc. Physics (H)	218	7.79				57.20
B.Sc. Chemistry (H)	226	41.15				82.04
B.Sc. Math (H)	200	15.50				43.69
B.Com. (H)	240	2.29				67.77
English (H)	205	8.29				38.56
Hindi (H)	137	5.83				13.56
History (H)	186	18.81				27.75
Political Science (H)	194	30.56				43.50
Economics (H)	158	19.62				52.12
Geography (H)	217	26.26				66.11
Psychology (H)	108	33.64				51.56

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	06
UGC – Faculty Improvement Programme	05
HRD programmes	Nil
Orientation programmes	04
Faculty exchange programme	Nil
Staff training conducted by the university	05
Staff training conducted by other institutions	00
Summer / Winter schools, Workshops, etc.	05
Others	01

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	23	06	01	02
Technical Staff	10	07	NIL	05

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

3.4   Details on research publications

	International	National	Others
Peer Review Journals	08	21	Nil
Non-Peer Review Journals	00	Nil	Nil
e-Journals	24	05	Nil
Conference proceedings	--	01	--

3.5 Details on Impact factor of publications:

Range [ ]   Average [3.4]   h-index [ ]   Nos. in SCOPUS [ ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nil

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	NIL	NIL	NIL	NIL
Minor Projects	NIL	NIL	NIL	NIL
Interdisciplinary Projects	NIL	NIL	NIL	NIL
Industry sponsored	NIL	NIL	NIL	NIL
Projects sponsored by the University/ College	NIL	NIL	NIL	NIL
Students research projects *(other than compulsory by the University)*	NIL	NIL	NIL	NIL
Any other (Specify)	NIL	NIL	NIL	NIL
Total	NIL	NIL	NIL	NIL

3.7 No. of books published   i) With ISBN No.   [03]   Chapters in Edited Books   [Nil]

ii) Without ISBN No.   [Nil]

3.8 No. of University Departments receiving funds from

UGC-SAP [--]   CAS [---]   DST-FIST [--]

DPE [--]   DBT Scheme/funds [--]

3.9 For colleges   Autonomy [--]   CPE [--]   DBT Star Scheme [--]

INSPIRE [--]   CE [---]   Any Other (specify) [Govt. Funding]

3.10 Revenue generated through consultancy   [NIL]

3.11 No. of conferences

organized by the

Institution

Level	International	National	State	University	College
Number	NIL	01	NIL	NIL	03
Sponsoring agencies	---	CSSIR	NIL	NIL	IQAC

3.12 No. of faculty served as experts, chairpersons or resource persons [05]

3.13 No. of collaborations   International [NIL]   National [NIL]   Any other [NIL]

3.14 No. of linkages created during this year   [NIL]

3.15 Total budget for research for current year in lakhs:

From Funding agency [NIL]   From Management of University/College [NIL]

Total [NIL]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University		Dist	College
NIL	NIL	NIL	NIL	NIL		NIL	NIL

3.18 No. of faculty from the Institution
   who are Ph. D. Guides
   and students registered under them

| 2 |

| 3 |

3.19 No. of Ph.D. awarded by faculty from the Institution

| NIL |

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF | Nil | SRF | Nil | Project Fellows | Nil | Any other | Nil |

3.21 No. of students Participated in NSS events:

University level | 260 | State level | 0 |

National level | 0 | International level | 0 |

3.22 No. of students participated in NCC events:

University level | 80 | State level | 12 |

National level | 06 | International level | 00 |

3.23 No. of Awards won in NSS:

University level | 0 | State level | 0 |

National level | 0 | International level | Nil |

3.24 No. of Awards won in NCC:

University level | 06 | State level | 03 |

National level | 02 | International level | Nil |

3.25 No. of Extension activities organized

University forum | 0 | College forum | 8 |

NCC | 5 | NSS | 7 | Any other | 5 |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood Donation Camps
- Plantation Camps
- Medical Camps
- Yoga Workshop for Girls students
- Anti drugs awareness Programmes.
- Road safety awareness Programmes.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	28.2 Acers			28.2 acers
Class rooms	78	-		78
Laboratories	28	-		28
Seminar Halls	10	02		10
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	---	---		---
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-		-
Others	-	-		-

4.2 Computerization of administration and library

- Administrative works are fully computerized.
- Library is automated

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	33039	-----	482	154200/-	33521	-----
Reference Books	40615	------	86	45800	40701	------
e-Books	------	-----	-----	-----	-------	-------
Journals	--------	-------	------	------	------	------
e-Journals	--------	----	------	-----	-----	-----
Digital Database	54120	------	------	-----	54120	------
CD & Video	-------	-----	---	----	------	------

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart- ments	Others
Others (specify)Newspapers	30	---	---	---	30			

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart- ments	Others
Existing	183	07	22	Nil	01	10	17	Nil
Added	21	01	01	Nil	Nil	01	00	Nil
Total	204	08	23	Nil	01	11	17	Nil

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Computer and internet facilities are available to students, teacher and staff. Networks are done in computer labs of the college.

4.6 Amount spent on maintenance in lakhs:

i) ICT

ii) Campus Infrastructure and facilities

iii) Equipments

iv) Others

Total:

Grants 2016–17

Sr. No.	Nature of Grants	Amount Allotted
1.	O.E Grant	200000/-
2.	Science Exhibition Grant	30000/-
3.	Women Cell Grant	120000
4.	Earn While You Learn	250000/-
5.	Sports Grant	250000/-
6.	M.A Geography Lab Grant	235000/-
7.	Cultural Activity Grant	30000/-
8.	Placement Cell Grant	411000
9.	National Seminar Grant	200000

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

❖ All important information, notices and updates about the institute are available on college portal and also displayed on notice boards for students.

❖ The college has a Facebook page. All important events are displayed on this page.

❖ The college uses public Addressing system

5.2 Efforts made by the institution for tracking the progression

Through Alumni database the college gathers offline information to track students progression.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
6555	156	None	None

(b) No. of students outside the state

230

(c) No. of international students

01

Men

No	%
4484	66.81

Women

No	%
2227	33.18

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
4033	1296	00	1296	09	6672	4141	1216	0	1345	09	6711

Demand ratio   Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

None

No. of students beneficiaries   NA

5.5 No. of students qualified in these examinations

NET   04   SET/SLET   00   GATE   00   CAT   00

IAS/IPS etc   00   State PSC   00   UPSC   00   Others   00

5.6 Details of student counselling and career guidance

- ❖ Placement fair was organized on 10th. Nov. 2017 and 12th. Apr.2018 in which 22 companies visited the campus.
- ❖ Skill workshop is organized for students.
- ❖ Extension lecture on Career awareness.
- ❖ Extension lecture on CDS exam.

No. of students benefitted   1530

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
22	274	152	N/A

5.8 Details of gender sensitization programmes

- Women cell of the college organized a 10 days' Yoga workshop for girls students.
- Extension Lecture on International Women day.
- Debate on Social Gender Inequelity.
- Essay writing compition on " Rights of Women"
- 08 days workshop on Fine Arts and Painting for girls students by Kriti Kala Kender, an NGO.

State/ University level | 170 | National level | 40 | International level | 01

No. of students participated in cultural events

State/ University level | 80 | National level | 00 | International level | 00

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level | 100 | National level | 10 | International level | 01

Cultural: State/ University level | 35 | National level | 00 | International level | 00

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	Nil	Nil
Financial support from government	1062	16200000/-
Financial support from other sources	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil

5.11   Student organised / initiatives

Fairs   : State/ University level | Nil | National level | Nil | International level | Nil

Exhibition: State/ University level | Nil | National level | Nil | International level | Nil

5.12   No. of social initiatives undertaken by the students | 11

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI
6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Mission Statement of the College

To inspire students to learn and to develop intellectually, physically and emotionally.

- To be an institution which is willing to fuel students' ambitions and desire for success.
- To inspire students to continue learning throughout life and to pursue excellence.
- To prepare and empower students to be successful in our increasingly diverse and ever-changing world
- To develop and practice ethics.
- To sustain close working relationships among faculty, students, alumni, and community partners.

Vision Statement of the College

- Our vision is to be a model institution. We look forward to becoming known nationally as an institution that makes a difference".
- Our College embraces and professes: lifelong learning, ethics, quality improvement, civility and respect.
- We sustain rigor in our work holding high standards and expectations for both our students and for ourselves and we approach our work with compassion, honesty and integrity

---

6.2 Does the Institution has a management Information System

Yes, the college has a management system. Different committees, cells and societies manage the data regarding admission, internal assessment, result and absentee. Information about students and faculty is also available on website.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- 02 Faculty members are the members of Board of Study and Academic council of the university. They are actively involved into the process of framing the curriculum.
- Exam Registrar Committee of the college looks into overall academic improvement of the college.
- Workload is distributed as per Haryana Govt. norms.

- Qualified and dedicated Teaching Faculty.

- ITC used for more effective learning.

- Healthy relationship between teachers and students.

- Modern teaching methods like group discussion, field visits, seminars, presentations and inter class quiz contests are followed.

- Well organized library for both students and teachers.

- Collection of more than 1,25,000 rare as well as latest books

- Mentorship programmes are helpful to students for their academics and career guidance.

6.3.3 Examination and Evaluation

- Evaluation process is continuously underway through various methods like monthly test, internal assessment presentations and assignments.

- Semester exam conducted smoothly to the direction of university.

- The practical examination is conducted by external examiner appointed by university.

- Seating arrangement and seating plan are displayed on noticeboard before exam.

6.3.4 Research and Development

6.3.5 Library, ICT and physical infrastructure / instrumentation

- ❖ Well established library with automation system
- ❖ 05 smart class rooms
- ❖ 08 computer labs
- ❖ Internet facilities
- ❖ All labs in the college are fully equipped with instruments

6.3.6 Human Resource Management

❖ Teaching Faculty are encouraged to participate in courses and seminars.

❖ Alumni meeting organized annually.

❖ Non-teaching staff also encouraged to participate in self-development programmes

6.3.7 Faculty and Staff recruitment

Through Haryana state govt.

6.3.8 Industry Interaction / Collaboration

None

6.3.9 Admission of Students

❖ Admission of the students in the college is made online purely on merits basis.

❖ Reservation policy is followed as per state government norms

6.4 Welfare schemes

Teaching	Yes
Non-teaching	Yes
Students	Yes

for

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done   Yes | Yes | No | |

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	no		yes	Departments
Administrative	no		yes	Govt.

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes ☐   No No

For PG Programmes   Yes ☐   No No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

> Not Applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

> Not Applicable

6.11 Activities and support from the Alumni Association

> Alumni of institute actively participate in activities like special lecture, awards, scholarship and seminars.

6.12 Activities and support from the Parent – Teacher Association

> None

6.13 Development programmes for support staff

> Development programmes for support staff are organized in the college from time to time and some training programmes are also offered and staff is encouraged to attend various development programme like Orientation and Refresher courses

6.14 Initiatives taken by the institution to make the campus eco-friendly

> ❖ Very environmentally friendly and full of greenery campus.
> ❖ Solar geysers have been installed in hostels.
> ❖ Well-functioning waste management system
> ❖ Tree are planted regularly in the campus.
> ❖ Dustbins are placed at different places in the college.
> ❖ Students are encouraged to avoid use of plastic in the campus.

Criterion – VII

7. <u>Innovations and Best Practices</u>

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> ❖ Digitization is encouraged in the college.
>
> ❖ All payments, scholarships, prizes are made through digital process.
>
> ❖ Public address system, digital notice boards.
>
> ❖ Football playground and table tennis table in the college.
>
> ❖ Mini power house is established

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> ❖ One national seminar was organized
>
> ❖ Some seminars have been conducted for students and staff.
>
> ❖ Number of Field visits are increased.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> **Best Practice I**
> - Environmentally friendly campus.
>
> **Best Practice II**
> - All payments, bills, prizes, scholarship have been made digitally

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

> - Excellent wast management system
> - Tree plantation
> - Plastic free campus

7.5 Whether environmental audit was conducted? YES ☐

7.6 Any other relevant information the institution wishes to add. (for example, SWOT Analysis)

Strengths

- **Campus:**
- The college has 28.2 acres campus.
- The college was shifted to present campus in 1960.
- It has five teaching blocks, three hostels. There are 78 classrooms 28 laboratories 05 smart classrooms 01 auditorium and canteen.
- The campus is full of greenery.
- **Library: -**
- Area- 178 X 29.55 sq. meters
- Two Floors
- Library is using SOUL software for enrollment of staff & students and issue & return of books.
- Library is having internet facility for office use.
- Library has automated 57240 books in SOUL software.
- Providing facility of photocopy to the staff and students.

- **Sports: -** The college has an important position in sports achievements. Since last 10 years students are honoring the college. The players of the college have registered their participation internationally. More than 50 students of the college have received national and state levels medals.

- **Extra-curriculum activities**
- Zonal youth festival champion for two consecutive years.
- Best NCC unite of the state.
- 04 NSS Units
- Best infrastructure for sports.

- **Hostels Facilities**
- Three Hostels
- One for girls having capacity of 300 students
- Two for Boys having capacity of 600 students.
- **Alumni**
- Eminent Alumni base, including former as well as current/serving Chief Minister, Union Cabinet Minister State cabinet minister, Chief editor of national newspaper, bureaucrat, lawyer, professor, business man
- **Quality Education**
  Hons course in 11 subjects

Weakness

- Limited PG courses
- Limited Research Facilities
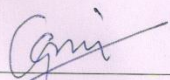- Limited Job Oriented Courses
- Limited ITC Facilities.

8. Plans of institution for next year

8. Plans of institution for next year
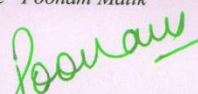
IQAC Plan of next year 2018-19

- **Academics**
    - To submit proposals for more PG courses.
    - To increase more subjects combinations
    - To organize seminars,workshops and conferences.
- **Administrative**
    - To strengthen grievances programmes.
    - To strengthen feedback analysis system.
    - To improve ITC facilities
- **Social Welfare Programs**
    - Anti Drugs awareness Programs
    - Blood Donation camps
    - Roads safety Programs
    - Tree Plantation Programs
- **Research Facilities**
    - Enhance research facilities
    - Encourage faculty for research

Name   Devender Sindhu

_____
Signature of the Coordinator, IQAC

Name   Poonam Malik

_____
Signature of the Chairperson, IQAC

_____***_____

_____***_____

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

****